



## CIRCULAR

The Don Bosco College Kohima, Internal Quality Assurance Cell (IQAC) External Meeting will be held on 30-07-2022 at 11:00 A.M., in Conference Hall.

Therefore, all are requested to make it convenient to attend the meeting.

### *Agenda:*

1. Reporting of Previous minutes
2. Reporting and Evaluation of previous Year plan
3. Action Plan for Academic session 2022-2023
4. Suggestions and feedbacks
5. Conclusion Remark

(Mrs. Jarani Mao)  
IQAC Coordinator

**Minutes of the DBCK, Internal Quality Assurance Cell External meeting held on 30-07-2022 at 12:30 P.M., in the Conference Hall, DBCK**

**The following members were present:**

| Sl.no | Name                     | Designation  | Signature |
|-------|--------------------------|--------------|-----------|
| 1.    | Dr. Fr. P. Suresh        | Chairman     | Sd/-      |
| 2.    | Prof. G.T. Thong         | NU Nominee   | Sd/-      |
| 3.    | Fr. T.P. James           | Member       | Sd/-      |
| 4.    | Fr. Christu Doss         | Member       | Sd/-      |
| 5.    | Mrs. Kezienuo            | Member       | Sd/-      |
| 6.    | Dr. Imtinaro             | Member       | Sd/-      |
| 7.    | Mrs. Zavelu              | Member       | Sd/-      |
| 8.    | Ms. Tsutshowe-ii         | Member       | Sd/-      |
| 9.    | Dr. Velhou Koza          | Member       | Sd/-      |
| 10.   | Mr. Medochiilie          | Member       | Sd/-      |
| 11.   | Mr. Manikho              | Member       | Sd/-      |
| 12.   | Ms. Kevisedeno Christina | Member       | Sd/-      |
| 13.   | Ms. Jennifer Wotsa       | Member       | Sd/-      |
| 14.   | Mrs. Jarani Mao          | Co-ordinator | Sd/-      |

**Background:**

6. Reporting of Previous minutes
7. Reporting and Evaluation of previous Year plan
8. Action Plan for Academic session 2022-2023
9. Suggestions and feedbacks
10. Conclusion Remark

**Decisions Taken:**

1. The team evaluated the completed action plan 2021-22
2. Suggested to carry on the incomplete task to the new academic action plan 2022-2023
3. The team approved the suggestions of internal team to work on the physical infrastructure up gradation of new building in the IQAC action plan, initiating seminar/ workshop for students and staff and to improvise the internal assessment mechanism as per CBCS.
4. The team decided to focus on enhancing the T-L Process by upgrading more onto online Learning Resources.
5. The team suggested to go for software installation for checking plagiarism of all research related works of staff and students to promote authentic and quality research

6. To go for better scoring in NAAC assessment under research criteria, the team decided to encourage non PhD Staff to go for publications and research writings.
7. To follow up the curriculum on feedback collected by the college and sent it to the University Departmental BUGs for further action
8. The team suggested thinking of Sharing Resources with neighbouring institutions as Extension activities by the college.

Sd/-

Mrs. Jarani Mao  
IQAC Co ordinator  
DBCK

### **Report on IQAC External Meeting**

The DBCK, IQAC External meeting was held on 30<sup>th</sup> July 2022 at 11:00 A.M. in Conference Hall DBCK. All together 14 out of 16 members attended the meeting. The agenda of the meeting was:

1. Reporting of Previous minutes
2. Reporting and Evaluation of previous Year plan
3. Action Plan for Academic session 2022-2023
4. Suggestions and feedbacks
5. Conclusion Remark

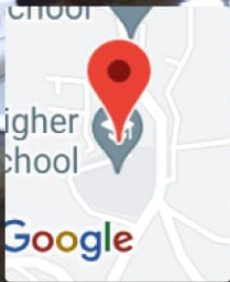
The meeting begins with a prayer by Dr. Velhou Koza, Asst. Prof. Dept. of Sociology. The session was chaired by Mrs. Jarani Mao, Co-coordinator; She presented the Report, Evaluation and action plan of 2022-23.

The team members evaluated the completed action plan 2021-22. The team evaluated the completed action plan 2021-22 and Suggested to carry on the incomplete task to the new academic action plan 2022-2023. The team approved the suggestions of internal team to work on the physical infrastructure up gradation of new building in the IQAC action plan, initiating seminar/ workshop for students and staff and to improvise the internal assessment mechanism as per CBCS. The team decided to focus on enhancing the T-L Process by upgrading more onto online Learning Resources. The team further suggested for software installation for checking plagiarism of all research related works of staff and students to promote authentic and quality research. To go for better scoring in NAAC assessment under research criteria, the team decided to encourage non PhD Staff to go for publications and research writings. The team decided to follow up the curriculum on feedback collected by the college and sent it to the University Departmental BUGs for further action. The team suggested thinking of Sharing Resources with neighbouring institutions as Extension activities by the college.

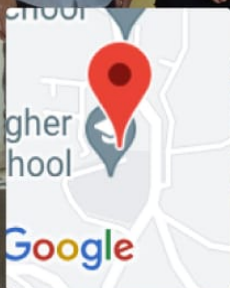
The meeting was concluding with a conclusion remark by the Co-ordinator and closing Prayer by Fr. Christu Doss, Administrative Supervisor, DBCK.

Sd/-

Mrs. Jarani Mao  
IQAC Co ordinator  
DBCK



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Lat 25.684496°  
Long 94.115734°  
30/07/22 11:17 AM



**Kohima, Nagaland, India**  
CL 665 (S), Ziekezou, Kohima - Meluri Rd, Kohima,  
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Long 94.11585°  
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