



INTERNAL QUALITY ASSURANCE CELL

DON BOSCO COLLEGE, KOHIMA

No. : D.B.C./I.Q.A.C./22-01

Date : 18 / January /

CIRCULAR

The Don Bosco College Kohima, IQAC internal meeting will be held on 20th January 2022 (Thursday) at 10:00 A.M. in the IQAC Office.

Therefore, all are requested to make it convenient to attend the meeting.

Chairperson: Ms. Zaviseno Khate, IQAC Asst. Cordinator, DBCK

Prayer: Ms. Tsutshowe-ii Sekhamo, Cordinator, Academic Council, DBCK

Agenda

1. Brief report of previous meeting
2. Updates on the 1st AQAR submission
3. Updates on completed task as per the IQAC Vision 2025 and Provincial recommendation
4. Preparation of next AQAR requirements in the upcoming Action Plan
5. Set meetings and targets for various Criteria in-charge for the academic year
6. Plan and preparation of External IQAC Meeting Agenda
7. Suggestions and feedbacks
8. Concluding remark

Mrs. Jarani Mao
IQAC, Cordinator
Don Bosco College Kohima



Cordinator

Minutes of the DBCK, Internal Quality Assurance Cell internal meeting held on 20-01- 2022 at 10:00 A.M., in IQAC Office.

The following members were present:

Sl.no	Name	Designation	Signature
1.	Ms. Tsutshowe-ii Sekhamo	Member	
2.	Mrs. Zavelu Kezo	Member	
3.	Mr. Sanihe Ariijii	Member	
4.	Dr. Toshimenla	Member	
5.	Dr. Imtinaro Longkumer	Member	
6.	Mrs. Kezienuo	Member	
7.	Dr. Tovika Swu	Member	
8.	Ms. Zevisano Khate	Asst. Cordinator	
9.	Ms. Jarani Mao	Co-ordinator	

Background:

1. Brief report of previous meeting
2. Updates on the 1st AQAR submission
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Decisions taken:

1. To start the preparation of AQAR 2021-2022 session from January 2022
2. To distribute the points of IQAC vision to various Criteria incharge
3. To keep updates on the activities provided in AYP, reporting to IQAC twice in a semester to be introduced
4. To include introduction of more Certificate course in the Action plan and to include in the college admission prospectus.
5. To have meeting with different criteria in charge once in a month to keep updates on their activities.
6. To focus more on the research and publication of the faculty


Mrs. Jarani Mao
IQAC Co-ordinator
DBCK
Coordinator
Internal Quality Assurance Cell
Don Bosco College Kohima