## Minutes of the DBCK, Internal Quality Assurance Cell meeting held on 18-08-2023 at 12:00 P.M., in the IQAC Office, DBCK

## The following members were present:

Sl.no	Name	Designation	Signature
1.	Mrs. Jarani Mao	IQAC Co-ordinator	Sd/-
2.	Mrs. Kezienuo	Member	Sd/-
3.	Dr. Toshimenla	Member	Sd/-
4.	Mrs. Zavelu Kezo	Member	Sd/-
5.	Ms. Tsutshowe-ii Sekhamo	Member	Sd/-
6.	Mrs. Sesino Savino	Member	Sd/-
7.	Dr. Yanthungbeni Kithan	Member	Sd/-
8.	Mr. Medosielie Methodius	Member	Sd/-

## **Background:**

- 1. Reporting of Previous minutes
- 2. Changes in composition (Internal team/criteria in charges)
- 3. Evaluation of previous Year plan
- 4. Action Plan for 2023-2024
- 5. Suggestions and feedbacks
- 6. Conclusion Remark

## **Report on IQAC Internal Meeting**

The DBCK, IQAC Internal meeting was held on 18th August 2023 at 12:00 P.M., in IQAC Office

DBCK. All the 8 members attended the meeting. The agenda of the meeting was:

- 1. Reporting of Previous minutes
- 2. Changes in composition (Internal team/criteria in charges)
- 3. Evaluation of previous Year plan
- 4. Action Plan for 2023-2024
- 5. Suggestions and feedbacks
- 6. Conclusion Remark

The session was chaired by Mrs. Jarani Mao, IQAC Coordiantor and Asst. Prof, Dept. of Education. She presented the Report, Evaluation and action plan of 2023-24. The team members evaluated the completed action plan 2022-23. Some of the Incomplete task to be carried to the new academic plan 2023-2024. The team also suggested organizing more seminar/ workshop for students and staffs. The

teams also analysis on the new course of FYUGP. The meeting was concluded with a prayer by Mrs. Sesino Savino, Asst. Prof., Department of Psychology.



