



INTERNAL QUALITY ASSURANCE CELL

DON BOSCO COLLEGE, KOHIMA

Ref. No. : DBC/IQAC/02

Date : 2/8/2020

CIRCULAR

The Don Bosco College Kohima, Internal Quality Assurance Cell will be held on 06-08-2020 at 2:00 P.M., Google Meet

Therefore, all are requested to make it convenient to attend the meeting.

Agenda:

1. Leader: Mrs. Jarani Mao
2. Reporting of Previous minutes
3. New IQAC Composition Mrs. Jarani Mao
4. Evaluation of previous Year plan
5. Action Plan 2020-2021
6. Suggestions and feedbacks
7. Conclusion Remark



Cordinator

Minutes of the DBCK, Internal Quality Assurance Cell meeting held on 06-08-2020 at 2:00 P.M., Google Meet

The following members were present:

Sl.no	Name	Designation	Signature
1.	Dr. Fr. P. Suresh	Chairman	Sd/-
2.	Dr. VelhouKoza	Member	Sd/-
3.	Mrs. Pinky Sagolsem	Member	Sd/-
4.	Mr. N. ZupenthungShitiri	Member	Sd/-
5.	Dr. LanukumlaAo	Member	Sd/-
6.	Dr. ImtinaroLongkumer	Member	Sd/-
7.	Mrs. Kezienuo	Member	Sd/-
8.	Mr. Manikho	Member	Sd/-
9.	Ms. Jarani Mao	Co-ordinator	Sd/-

Background:

1. Reporting of Previous minutes
2. New IQAC Composition Mrs. Jarani Mao
3. Evaluation of previous Year plan
4. Action Plan 2020-2021
5. Suggestions and feedbacks
6. Conclusion Remark

Decisions taken:

1. The unachieved and missed plans were recommended to carry further in the upcoming action-plan.
2. To organize webinars as much as possible.
3. To have extension programmes through NSS, relating to Covid-19 Pandemic.
4. To introduce certificate course online.
5. To improve the college physical infrastructure.
6. To create strategy for encouraging faculty in Research.
7. To have minimum 2 mock drills for NAAC Peer Team Visit.
8. To collect and analyse feedbacks online specially concerning online teaching-learning
9. To orient the staff on ICT for effective online teaching-learning.



Sd/-
(Co-ordinator)
IQAC,
DBCK

Report

DBCK, IQAC held its first meeting for the Academic session 2020-2021 on 6th August 2020 through Google Meet, at 1:00 P.M.

As per the notification DBC/IQAC/01, dated 1st July 2020, the coordinator announced the new composition of IQAC and welcomed the newly inducted members. The previous action plan was evaluated by the members, following the evaluation, the unachieved and missed plans were recommended to carry further in the upcoming action-plan. The members also suggested the following points for the next action plan;

1. To organize webinars as much as possible.
2. To have extension programmes through NSS, relating to Covid-19 Pandemic.
3. To introduce certificate course online.
4. To improve the college physical infrastructure.
5. To create strategy for encouraging faculty in Research.
6. To have minimum 2 mock drills for NAAC Peer Team Visit.
7. To collect and analyse feedbacks online specially concerning online teaching-learning
8. To orient the staff on ICT for effective online teaching-learning.

The meeting concluded with the summarization of all discussion by the coordinator.

Sd/-
JARANI MAO
IQAC Coordinator
DBCK

