
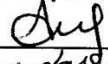
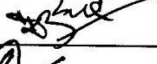

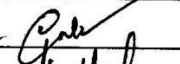
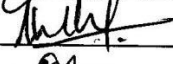



Minutes of the DBCK, Internal Quality Assurance Cell meeting held on 13th of March 2020 in IQAC room DBCK, at 12:30 PM.

The following members were present:

Sl.no	Name	Designation	Signature
1.	Mrs. Jarani Mao	IQAC Co-ordinator	
2.	Dr. Lanukumla Ao	H.O.D. History	
3.	Dr. Velhou Koza	H.O.D. Sociology	
4.	Mrs. Pinky Sagolsem	H.O.D. English	
5.	Mr. N. ZupenthungShitiri	H.O.D. Pol.Science	
6.	Dr. ImtinaroLongkumer	H.O.D. Education	
7.	Mrs. Kezienuo	Controller of Examination	

Background:

1. Audit all the departmental of 2019-2020 and plans for 2020-2021
2. Audit all the committees' activities of 2019-2020 and plans for 2020-2021.
3. To discuss on the grievances in implementing the plans
4. To suggest measures for improvement.

Decisions taken:

1. To have departmental activities twice in odd semester and once in even semester, keeping in mind the deficiency of time during even semester.
2. To be precise on the activities planned, theme selected, and the resource person- keeping in mind that some department failed to adhere to the plans that they formulated.
3. Departments and committees to conduct meeting at least twice in a semester and to maintain a report of their meeting minutes followed by action taken reports
4. To start teacher's feedback system to curriculum and Student Satisfaction Survey according to NAAC pattern
5. Variety of teaching methods and techniques to be used by every teacher and to add the process of implementation of the methods in the summary of the lesson in the log-book.

Jarani Mao
Co-ordinator, IQAC