

Minutes of the DBCK, Internal Quality Assurance Cell meeting with the HoDs was held on 11-03-2019, at 1:30 PM, in Hall-7

The following members were present:

Sl.no	Name	Designation
1.	Dr. LanukumlaAo	HoD. History
2.	Dr. Velhou Koza	HoD. Sociology
3.	Mrs. Pinky Sagolsem	HoD. English
4.	Mr. N. Zupenthung Shitiri	HoD. Pol.Science
5.	Dr. Aosunep	Nodal Officer, Students' Forum
6.	Mrs. Kezienuo	Controller of examination
7.	Ms. Jarani Mao	Co-ordinator

Background:

1. Evaluate the strength and weaknesses of different departments
2. Measures to improve internal assignment assessment
3. Improve departmental facility
4. Faculty development strategy

Decisions taken:

- 1st Assignment for the honors subject will be report on the field trip to encourage original and creative writing. It will carry the same mark as given to other assignment.
- Create departmental Library in each department as reference section of the department.
- To give more/repeated honors class instead of general class.
- If possible to have General Department especially to cater and sustain those students who finds difficulty in continuing honors due to various reasons.
- Faculty must attend Refresher/Orientation course as per the UGC norms.

Sd/-

(Co-ordinator)
IQAC, DBCK